

IMO STATE POLYTECHNIC, UMUAGWO

P.M.B 1472 OWERRI, IMO STATE

INVITATION TO TENDER FOR YEARS 2017/2018 (MERGED) TETFUND ANNUAL INTERVENTION 2018/SY38 PROJECTS FOR IMO STATE POLYTECHNIC UMUAGWO

(1) INTRODUCTION

(1.1) The Imo State Polytechnic Umuagwo Ohaji, a Public Tertiary Education Institution established in 1979, wishes to undertake the construction of School of Environmental studies academic building as well as digital ICT literacy centre and procure materials and equipment needed for the accreditation of its Engineering programs. This notice is to invite for pre-qualification experienced and competent contractors/suppliers are invited to submit bids for the project under consideration.

(2) SCOPE OF WORKS/SUPPLY

- Lot 1 Construction and furnishing of Environmental Science Academic building comprising of lecture halls/classrooms and Academic offices.
- Lot 2 Construction and furnishing of ICT digital Literacy Centre with conference room, e-learning room and classroom.
Procurement of office furniture and equipment:
- (I) FURNITURE AND FIXTURES
 - (a) Environment Science offices and classrooms
 - (b) ICT Online reading room
 - (c) ICT Conference auditorium seats
 - (d) ICT literacy and training classroom
 - (II) MECHANICAL ENGINEERING
 - (a) Automotive workshop
 - (b) Building Services laboratory
 - (c) Fluid Mechanics/Hydraulic laboratory
 - (d) Strength and Materials Laboratory.
 - (III) ELECTRICAL ELECTRONICS
 - (a) Electrical Power and Machines
 - (b) Electricity and Electronics
 - (c) Telecommunication laboratory
 - (d) Control Technology laboratory
 - (e) Electrical Installations

(3) ELIGIBILITY REQUIREMENTS

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2018: with minimum average turnover of (N100) million;
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2018;

- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 31st December, 2018;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2016;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/6/2019 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Polytechnic or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years – 2015, 2016, 2017;
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON etc.);
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (l) List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- (m) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firms Letter Head Paper bearing amongst others, the Registration Number (RC) as Issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the TETFund Desk officer/Bursars office in the Imo State polytechnic Umuagwo on evidence of payment of a non-refundable fee of N10,000.00 per Lot, paid into the Imo State polytechnic Umuagwo by Cashier's Cheque or bank draft.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to The Bursar,

Imo State Polytechnic Umuagwo Ohaji
P.M.B. 1472 Owarri, Imo State

and clearly marked with the name of the project and the Lot number. Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box in the Bursar's office not later than **12 noon on 23 April, 2019**.

(6) OPENING OF BIDS

The technical bids will be opened immediately after the deadline for submission **April 24, 2019, at 10:00am** in the Council chambers of the Polytechnic for only submissions that were successful at the pre-qualification phase, in the presence of bidders or their representatives, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register at the meeting venue, as the Imo State Polytechnic Umuagwo will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Bursar on e-mail colemanibe@imopoly.net

(7) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots
- (d) All costs will be borne by the bidders;
- (e) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (f) Imo State Polytechnic is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

S. NJEMANZE

REGISTRAR

IMO STATE POLYTECHNIC UMUAGWO